



Newcastle and Hunter Trailer Yacht Association Inc.

OFFICER OF THE DAY – PROCEDURE May 2022

The duties of the Officer of the Day (OOD) are to:

- Collect the start flags, time clock and hooter.
- Collect buoys from the bunker or Equipment Officer and or the Race Organiser.
- Ensure all boats have “signed on”
- Place the Start/Finish line.
- Record the start times
- Maintain a listening brief on channel 72
- Be prepared to move to one of the course buoys to shorten the race if necessary.
- Record the finish times.
- Retrieve the Start/Finish buoys.
- Return the result sheets to the race organiser or Handicapper as soon as possible and return the equipment to the Equipment Officer or Race Organiser.

Placing the Start/Finish Line

- The Start/Finish line is set preferably before the briefing. The equipment will be removed from the bunker at Styles Point by the club Equipment Officer or Race Organiser and will be available at either Styles or the “F” Jetty (whichever is appropriate) at a pre-arranged time. The rostered OOD should contact the Equipment Officer or Race Organiser prior to race day and arrange a time.
- The Start/Finish line is to be set off the Bowling Club at Rathmines. The start line should be set clear of wind shadow with the northern buoy at least 100 metres from the shore and the line at least 100m wide.
- Other Start/Finish lines may be determined at that races’ briefing if necessary.

Recording the Start

- The clock, recording sheets and the flags are collected from the briefing point following the briefing
- The duty boat should be positioned at one end of the line by 15 mins before the first divisions start and shall raise and lower the appropriate start flags as per sailing instructions.
- The start time of all boats will be recorded on the appropriate sheet. If any boat crosses the line early it will be recalled by one blast on the horn. If this occurs the offending boat will be required to proceed around one end of the start line and re-start. Failure to do so will result in disqualification.
- It is the duty of the Officer of the Day to record any interference caused by a boat within the start area inside the 5 minute time limit to its start time and any boat that runs a motor within the 5 minute period.
 - After the last boat crosses the start line the OOD is to maintain a listening brief on channel 72 on the radio. They are free to sail or motor around the course to monitor the progress of the race if they so desire.
- They must ensure they are in position on one end of the Start/Finish line before the leading boat crosses the line.

Shortening the Course

- If it becomes obvious to the OOD that the majority of the fleet will not complete the course by 3.30 pm. The OOD may, at his discretion, move the finish line to one of the course marks. This is done by motoring to the appropriate course marks, anchor approx. 50 metres on the port side of the mark and advise the fleet on **Channel 72** of the revised finish position.
- Any boat failing to finish within 2 hours after the first boat sails the course will be recorded as DNF without a hearing.

Kevin Newman
Commodore